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USAID Project Management Specialist (Governance and Citizen Security)

The employee serves as the Project Management Specialist and advisor within USAID/Honduras' Democracy and Governance (DG) Office for democracy and governance activities with emphasis on those related to citizen security. These activities address but are not limited to good governance, crime prevention as it relates to good governance, rule of law and human rights, political competition and consensus building, and civil society. The employee is responsible for identifying and facilitating public-private partnerships; for providing technical assistance and coordination with senior and technical level governmental officials, nongovernmental organizations (NGOs), professional associations, USAID implementing partners, and others. The employee works under the supervision of the Democracy and Governance (DG) Office Chief.

REQUIRED QUALIFICATIONS: (All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item)

EDUCATION: University degree in law with a Master's degree in law, political science, or in the areas of social sciences, administration, or other related area is required.

EXPERIENCE: A minimum of seven (7) years of professional experience in rule of law, public financial management, transformation of government strategy and operations, institutional strengthening of municipal government, development assistance, or a related field is required. Experience must include at least five (5) years of program/project management, design, implementation, and monitoring.

LANGUAGE: Level IV (fluency) in English and Spanish is required. This will be tested. At this level, the incumbent must have a high degree of proficiency in both the written and spoken language, including the ability to translate. On occasion, the job holder may need to act as an interpreter. Written English skills are particularly important. Must be able to clearly express ideas and concepts accurately both verbally and in writing.

KNOWLEDGE: A detailed and broad knowledge is required on Honduran laws, institutions, practices, and procedures in security sector institutions, municipal law, transparency, and human rights. Must have a good understanding of fiscal and tax policy, public administration, and transformation of government strategy and operations, and also of principles, concepts, and practices of crime and violence reductions strategies and best practices. Sound knowledge of the political, economic, social, and cultural environment in Honduras, particularly as it pertains to transparency and violence reduction is also required.

SKILLS AND ABILITIES: Must be able to understand Mission strategies, policies, and regulations in program management. Leadership and initiative to manage a complex program with minimum supervision, using a team-based approach. Ability to establish and maintain senior level contacts and technical dialogue with GOH and US Embassy officials, NGO and contractors. Highly analytical and ability to transmit complex concepts in a clear and concise manner. Ability to advise, persuade, and advocate on governance and security sector issues. Ability to perceive, anticipate, and adapt to changing circumstances, and to understand complex and politically sensitive issues. Tact, diplomacy, and discretion must be exercised as all work is performed in a politically sensitive and high stake environment. Ability to work under pressure and to be able to use computer-based technology and softwares. Strong interpersonal and management skills.

Additional selection criteria: The selected applicant will have to satisfy the requirements of a pre-employment medical and security clearance. Compensation will be in accordance with the Local Compensation Plan (LCP) ranging between L. 597,060.00 to L. 1,014,996.00 per year, in addition to a generous benefits package. All interested candidates must have the required work permit or documentation that permits the applicant to work legally in the country in order to be eligible for consideration. This position is located in USAID/Honduras, Tegucigalpa.

Interested applicants for this position must submit the following for consideration of the application:

- Universal Application for Employment (UAE) as a Locally Employed Staff or Family Member (DS-174); or
- A combination of both; i.e. Sections 1-24 of the UAE along with a listing of the applicant's work experience attached as a separate sheet; or
- A current resume or curriculum vitae that provides the same information found on the UAE; plus
- Any other documentation (e.g., essays, certificates, awards, copies of degrees earned) that addresses the qualification requirements of the position as listed above.

Submit your application:

- By Mail: Send to American Embassy, Human Resources Office, Room 335, and P.O. Box 3453, Tegucigalpa, Honduras.
- In Person: Hand-carry and deposit in the drop box located at the entrance of the American Embassy, Post # 3, Avenida San Carlos.
- Via Email: TGGUSAID@state.gov
- Please ensure the application makes reference to the Position Title and Vacancy Announcement Number mentioned above.

Point of Contact:

Human Resources Office - American Embassy
Telephone: 2236-9320 Ext. 4306; Fax: 2221-4002

Qualified applicants should submit application to the American Embassy no later than Tuesday, February 3, 2015. The following websites are available for additional information: <http://hondurasembassy.gov> or <http://www.usaid.gov/where-we-work/latin-american-and-caribbean/honduras>.



ALCALDIA MUNICIPAL DEL DISTRITO CENTRAL

AVISO A LICITACIÓN PÚBLICA NACIONAL



ALCALDIA MUNICIPAL DEL DISTRITO CENTRAL

**CONSTRUCCIÓN DE CASETAS
PAVIMENTACIÓN DE CALLES, RECONSTRUCCIÓN DE ACERAS,
BORDILLOS Y TRAGANTES EN COMAYAGÜELA EN EL DISTRITO CENTRAL.**

Código N° 604

Fondos Municipales

LPUNO-02-AMDC-02-2015

1. La Alcaldía Municipal del Distrito Central (AMDC), en adelante denominado "el Contratante" hace un llamado a las siguientes empresas constructoras nacionales, precalificadas en el proceso de Actualización de Documentos y Compañías Constructoras No. PR-CC-01/AMDC/2014 en la Categoría I; "Pavimentación, Mejoramiento y Rehabilitación de Calles con Pavimento de Concreto Hidráulico, Asfalto y Adoquín" clasificación "F" de acuerdo al monto a contratar y legalmente autorizadas para operar en Honduras, para que presenten sus ofertas en sobres cerrados para la ejecución de las obras del proyecto arriba mencionado que será financiado con fondos municipales.
2. Los Oferentes podrán obtener una copia de los Documentos completos de la Licitación, mediante solicitud por escrito, a la Gerencia de Licitaciones, Contrataciones y Servicios Internos, primer piso del edificio Ejecutivo de la AMDC frente al Hospital y Clínicas Viera, avenida Colón, barrio El Centro, Tegucigalpa, M.D.C., teléfono 2222-0870 o por el siguiente Email: gerencialamdc@yahoo.es, en respuesta a esta solicitud se le otorgara la dirección del portal de www.honducmpras.gob.hn, donde se podrán descargar la información de forma gratuita,

adicionalmente podrá obtener información sobre las enmiendas o aclaraciones realizadas, las aclaraciones se recibirán a partir del 22 de enero al 09 de febrero de 2015, para recibir respuestas a más tardar el 13 de febrero de 2015.

3. La recepción de las ofertas se realizará en la Dirección de Infraestructura Vial y Movilidad Urbana, sita en el Edificio AER, avenida Colón, costado oeste de Hospital y Clínicas Viera, barrio El Centro, a más tardar el 23 de febrero de 2015 a las 10:00 a.m., no será necesario presentar las ofertas personalmente, sin embargo, el Contratante no se hace responsable si estas no son recibidas a la hora y fecha indicadas para la recepción de ofertas. Las ofertas tardías no serán aceptadas y serán devueltas sin abrir.
4. La apertura de las ofertas se hará en acto público a las 10:15 a.m. hora oficial de la República de Honduras el 23 de febrero de 2015, en la Dirección de Infraestructura Vial y Movilidad Urbana, sita en el Edificio AER, avenida Colón, costado oeste de Hospital y Clínicas Viera, barrio El Centro, con la presencia de los oferentes que deseen asistir.

Nasry Juan Asfura Zablah
Alcalde Municipal del Distrito Central